



The regular meeting of the Upper Colorado River Authority was called to order at 2:00 p.m. on August 25, 2020 by Chairperson, Eva Horton. The meeting was held at the UCRA office and a quorum was present. The meeting was made available to the public via Zoom. A motion was made by Tanner Mahan, seconded and carried unanimously to approve the minutes from the July 28, 2020 meeting.

AG#2—General Public Comment:

No comments were submitted by the public, no members of the public were in attendance at this meeting.

AG#3—Discussion/Action regarding approval of financial reports, presentation of current month’s bills & approval of payment of bills as presented and transfer of funds:

The Treasurer’s report and request for payment of bills was presented. Motion was made by Kathy Mews, seconded and carried unanimously to approve the report, authorize payment of bills and transfer up to \$72,000 from the Public Funds, Money Market account to the checking account.

AG#4—Discussion & Action regrading approval of the FYE21 budget and FYE20 amendments:

Motion made by Kathy Mews, seconded and carried to approve the FYE21 budget and the FYE20 amendments as presented.

AG#5—Updates regarding job descriptions and salary charges for current and prospective employees:

Scott McWilliams reported that he is working on completing salary charts by job classification/title for existing and future positions within the agency. He has been reviewing and utilizing data from other state agencies. He will provide the completed information to the Personnel Committee for their next meeting, so they can make recommendations to the board at the September meeting. He is also preparing a job description for the new position.

AG#6—UCRA staff to report on monthly routine activities towards the on-going completion of project deliverables for the Clean Rivers Program, Brady-Robert Lee NPS projects, the monitoring agreement with the City of San Angelo (2020 MOU) and general information on water sales agreements:

Informational activity updates to the aforementioned items, no action.

AG#7—Announcements:

Chairperson Horton announced that she has reached out to Drew Darby about his possible attendance at a future board meeting. She is hoping he might be able to attend the September meeting.

AG#8-9—

The **next meeting** will be held **September 29, 2020** at **2 p.m.** at the UCRA offices, unless it becomes necessary to convene via Zoom. The public will continue to be required to attend via Zoom. The meeting was **adjourned at 2:35 p.m.**

Ellen Groth

Respectfully Submitted

Eva Horton 09.29.20

Approved by and Date: